

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REAL ESTATE

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Limited Liability Companies: Licenses; Requirements (No. 32)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 1, 1996
3. Summary of the contents of the substantive policy statement:
This statement describes the criteria and documentation needed for licensure of a limited liability company as an entity/employing broker.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
New statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Cindy Wilkinson
Address: Department of Real Estate
2910 North 44th Street
Phoenix, Arizona 85018
Telephone: (602) 468-1414, ext. 135
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
A copy of the substantive policy statement is available from the Department for 50¢ per page copying charge.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REAL ESTATE

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Confidentiality; Request for Cause (No. 33)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 20, 1996
3. Summary of the contents of the substantive policy statement:
This statement describes the conditions and process whereby licensees identify the need for maintaining confidentiality of their home address and telephone.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
New statement.

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DEPARTMENT OF REAL ESTATE

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Ombudsman; Resolving Customer Complaints (No. 34)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 1, 1995

3. Summary of the contents of the substantive policy statement:

The policy statement identifies Department guidelines for complaints appropriate for referral to the agency ombudsman and pre-requisite resolution efforts.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

New statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

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